

PRINCIPLE ACADEMY CHARTER
Regular MEETING MINUTES
Thursday August 27, 2026
6718 Black Horse Pike, Egg Harbor Township, NJ 08234
FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements – 4:33 pm

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Adequate notice has been provided in accordance with law and P.L. 2025, c. 72. Legal notices are published on the Principle Academy Charter School website under "Public Notices." Formal action may be taken at this meeting.

II. Pledge to the Flag

III. Roll Call

Board Member	Term Expires	Present	Absent
Dirk DaCosta	June 30, 2029	X	
Jeanne Eisele	June 30, 2027	X	
Gary Hill	June 30, 2027	X	
Dr. Albert Monillas	June 30, 2027	X	

Others Present
Peter Caporilli, Polymath
Sara Caporilli, Polymath
Michael Falkowski, SBA
Shanta Green, Principal

III. Board Business

IV. Approve Agenda

1. Motion to approve the agenda for the August 27, 2026 regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele		X				Dr. Albert Monillas		X			

V. Acceptance of Meeting Minutes

1. Motion to approve the minutes of the July 09, 2026 meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele		X				Dr. Albert Monillas	2 nd	X			

VI. Public Comment - NONE

VII. Reports – Submitted to Board

VIII. Adjourn Public Session and Open Executive Session - NONE

IX. Adjourn Executive Session and Open Public Session

X. Regular Motions for Approval

1. Finance:

- a. Board Secretary's Report and Bank Reconciliation Report: To approve the Preliminary Board Secretary's Report and Bank Reconciliation Report for June 2026, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2026 major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve bills list through August 27, 2026.

- c. To approve the Annual Report for FY26.

- d. Payroll: To approve the following payrolls:

July 15, 2026	\$313,427.08
July 30, 2026	\$292,688.05
August 14, 2026	\$298,721.70

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill		X			
Jeanne Eisele	1 st	X				Dr. Albert Monillas		X			

2. Contracts/Engagements/Conference

- a. To approve PowerSchool to provide Enrollment Express and eCollect digital solutions for student enrollment and form submission November 1, 2026 to October 31, 2027 at a cost NTE \$6,821.31.
- b. To approve Linkit to provide Benchmark Assessments, Intervention Manager, SGO Manager, Data Warehousing and comprehensive reporting cloud-based software solutions FY27, NTE \$21,981.75.
- c. To approve Mystery Science digital School Membership FY27, NTE \$2,199.
- d. To approve Generation Genius School Plan Science and Math NTE \$2,395.
- e. To approve Gimkit cloud-based quiz learning game for students and teachers, NTE \$1,000.
- f. To approve Laprea Education, Inc. to provide a Guided Readers Annual Bloom subscription NTE \$200.
- g. To approve Typing.com LLC to provide a school-wide subscription to Typing.com NTE \$2,200.
- h. To approve Curriculum Associates to provide iReady ELA and Math personalized student instruction/assessments and teacher support FY27 NTE \$31,580.
- i. To approve Wilson Language FunHub digital access subscription FY27 NTE \$2,786.
- j. To approve Staff Development Workshops to provide 1 day of training for teachers focusing on classroom management on August 31, 2026, NTE \$2,000.
- k. To approve Brigantine Aquatics Session 1 Swim Lessons, NTE \$2,500.
- l. To approve Blakes Gymnastics Session 1 Gymnastics Lessons, NTE \$2,125.
- m. To approve EHT PAL to provide a complete 8-week Fall soccer program, including indoor field facility and coaches NTE \$4,140.
- n. To approve EHT PAL to provide a complete 8-week Flag Football program, including indoor field facility and coaches NTE \$4,140.
- o. To approve EHT PAL to provide a complete 8-week Spring soccer program, including indoor field facility and coaches NTE \$4,140.
- p. To approve school-wide participation in The Week of Respect 10/5-10/9/26.
- q. To approve Dr. Jay Banks to provide professional development for teachers and staff, in-class instruction and 3 in-person assembly programs for students, staff and families on behavior management and the anti-bullying strategies featured in his "I Am Unafraid" anti-bullying program 10/20-10/21/26, NTE \$6,500.
- r. To approve Inspiroz to provide materials and labor to install, mount, and set up two wireless access points NTE \$960.
- s. To approve Scholastic Inc. to provide on-site book fairs for students and families FY27.
- t. To approve Shutterfly Lifetouch, LLC to provide on-site photography services to students and staff FY27.
- u. To approve the FY27 contract renewal with Interstate Maintenance for nightly cleaning and daily porter.
- v. To approve the *PAC Fest Welcome Back/Orientation* event with activities, resources, and refreshments for PAC Students and Families from 4pm to 6pm at PAC on 9/01/26 NTE \$6,800.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X	2.s.		

3. Building and Grounds

4. Policy and Compliance

- a. To acknowledge the review, analysis, and discussion of the Dynamic Learning Maps (DLM) assessment results for students participating in the alternate assessment program.
- b. To acknowledge the review, analysis, and discussion of the ACCESS for ELL assessment results for Multilingual Learners.
- c. To approve the Mentor/Mentee Manual for FY27.
- d. To approve the I&RS Policy and Procedure Manual for FY27.
- e. To approve the PDP Plan for FY27.
- f. To approve the Employee Handbook with discussed changes, as well as a \$25,000 tuition reimbursement cap for all employees for FY27.
- g. To approve the Student/Parent Handbook with discussed changes for FY27.
- h. To approve the Emergency Virtual or Remote Instruction Plan for FY27.
- i. To approve submission of the 2026-2027 Bilingual Program Waiver Request.
- j. To approve the use of the PAC facility for Parent/Teacher Connection, Title I Committee, Bilingual Advisory Committee meetings FY27.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

5. Personnel

- a. To approve a Summer Savings program for all 10-month staff through EdiFi Credit Union FY27.
- b. To approve Lincoln Investment to offer a voluntary 403B option for staff FY27.
- c. To approve Colonial Life to offer optional insurances including disability, accident, life, dental for staff FY27.
- d. To approve Aflac to offer optional insurances including disability and accident for staff FY27.
- e. To approve a \$2,500 healthcare opt-out stipend to be paid out of 20 pays starting September 15, 2026.
- f. To approve the following new hires FY27:

Employee	10/12	Position	Salary	Effective
Krystin Gibson	12	Assistant School Director	\$118,000	9/1/26
Max Miller	10	Health/Phys Ed Teacher	\$60,734	8/24/26
Julianna Tramontana	10	Teacher	\$60,734	8/24/26
Alexis Infantolino	10	Teacher	\$60,734	8/24/26

g. To approve the following contract change FY27:

Employee	10/12	Position (From/To)	Salary	Effective
Alexandra Diaz	10	Paraprofessional / Teacher	\$60,734	8/24/26
Patrice Leatherberry	12 to 10	Family & Community Liaison / Paraprofessional Assistant Family & Community Liaison	\$51,202	9/1/26
Isaiah Alston	10	Substitute Teacher / Paraprofessional	\$39,222	8/24/26
Mikal Demby	10	Substitute Teacher / Paraprofessional	\$39,222	8/24/26
Nydia Barrios	10	Substitute Teacher / Paraprofessional	\$39,222	8/24/26

h. To approve the following monetary contract change FY27:

Employee	10/12	Position	Salary from / To	Effective
Frankie Davis	10	Teacher	\$82,904 / \$84,254	9/1/26
Ashley Martinez	10	Teacher	\$69,720 / \$71,657	9/1/26

i. To eliminate the following position: Family and Community Liaison.

j. To approve the following resignation:

Employee	10/12	Position	Salary	Effective
Lauren Sliwinski	10	Teacher	\$ 76,016.00	8/9/26

k. To approve the following staff as a per diem Substitute Administrator at a rate of \$225 as needed, NTE 5 days:

- Matt Puorro

l. To approve the following staff as needed to receive the Administrative After-Hours stipend \$75/weekday daily rate \$225/Saturday rate:

- Shanta Green
- Matt Puorro
- Krystin Gibson

m. To approve the following stipends for FY26:

Stipend	Amount	Period
Before/Aftercare Coordinator	\$600 Per Pay	September – June
School Safety Specialist	\$500 Per Pay	September – June
ML Coordinator	\$250 Per Pay	September - June
Club & Athletics Director	\$750 Per Pay	September – June
NCLB Title I & II Coordinator	\$3,500 One Time	6/30/2027
Family Support Specialists (6)	\$250 Per Pay	September – June
Case Manager	\$75 Per Day	September- June

n. To approve the Before and After Care Program for the 2026-2027 School Year at the following rates:

Before Care 7am-8am	Rate Per Diem	After Care 3:30pm-6pm	Rate Per Diem
Teachers (2)	\$22.50	Teachers (2)	\$85
Paraprofessionals/Office (2)	\$15	Paraprofessionals/Office (2)	\$60
Security (1)	\$22.50	Security (1)	\$85

o. To approve Shanta Green to receive the Lead Administrator Stipend of \$3600 for 6/15/26 to 9/1/26.

p. To approve provision of NJ EXCEL Model IV Tuition and District Support to Kristyn Gibson; NTE \$4,000.

q. To approve the Employee Vacation Time “Sell Back” benefit in September and January for any accumulated vacation time in excess of 15 days. Days that are “sold back” will be purchased at the employee’s current rate of pay and on the subsequent payroll.

r. To approve the following unpaid leave of absence:

- Antwone Snead 8/24/26 – TBD (NJFLA)

s. To approve the following daily stipends for Professional Development attendance from August 24 to August 31, 2026:

- Teacher/Certificated Staff \$200 per day
- Paraprofessional/Non-Certificated Staff \$100 per day

t. To approve the following staff as Mentors in Mentor/Mentee program FY27:

Mentor	Certificate	Payment Schedule	Mentee
Christine Garbaravage	Limited CE \$1,000	20 Pays	Max Miller
Morgan Silverman	CEAS \$550	20 Pays	Julianna Tramontana
Christian Rickards	CE \$1,000	20 Pays	Alexandra Diaz
Cherese Gardner	CEAS \$550	20 Pays	Alexis Infantolino

u. To approve the following longevity stipends FY27: \$3,000 annually to each staff member who attains TEN years of service at PAC as a Teacher, effective 9/1/2026:

- Debra Scott
- Rita Baccari

- v. To approve the following longevity stipend FY27; \$1,800 annually (prorated) to each staff member who attains FIVE years of service at PAC, effective 9/15/2026:
- Whitney Brown
- w. To approve the following employee for the Hourly Staff Longevity Award of \$500 for each hourly staff member for attains TEN years of service at PAC effective 9/6/26:
- Juana Victoria
- x. To approve tuition reimbursement for the following staff members upon successful completion of approved Spring 2025 college coursework:
- Ashley Martinez; \$4984.74
- y. To approve tuition reimbursement for the following staff members upon successful completion of approved Summer 2026 college coursework:
- Patricia Mitchell; \$723.00
- z. To approve the following Per Diem Substitutes at \$150 Per Diem FY27:
- Giovanna Baccari
 - Luis Cortes
 - Sandra Hopkins
 - Diameliz Javier
 - Alycia Johnson
 - Nicole Klepka
 - Melanie Mendez Ordonez
 - Elba Fernandez

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele		X				Dr. Albert Monillas		X			

XI. Old/New

Motion to accept 2022/2026 Annual Report and submittal to DOE:

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	2 nd	X			
Jeanne Eisele		X				Dr. Albert Monillas	1 st	X			

XII. Business

- HIB Reporting: 0 investigations; 0 HIB; 0 BTAM Incident; 0 Threats
- Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	# of students	# Staff	Weather
7/20/26	10:17 AM	FIRE	3:00	19	22	76 & Sunny
7/29/26	10:45 AM	Shelter In Place	4:00	21	27	83 & Sunny

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

XIII. Adjournment – 5:49 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			