

**PRINCIPLE ACADEMY CHARTER
REGULAR MEETING MINUTES**

Thursday May 28, 2026

6718 Black Horse Pike, Egg Harbor Township, NJ 08234

FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements – 4:32 pm

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Pledge to the Flag

III. Roll Call

Board Member	Term Expires	Present	Absent
Dirk DaCosta	June 30, 2026	X	
Jeanne Eisele	June 30, 2027		X
Gary Hill	June 30, 2027	X	
Dr. Albert Monillas	June 30, 2027	X	

Others Present
Peter & Sara Caporilli, Polymath
Michael Falkowski, SBA

III. Approve Agenda

1. Motion to approve the agenda for the May 28, 2026 regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

IV. Acceptance of Meeting Minutes

1. Motion to approve the minutes from the April 02, 2026 regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

V. Board Business

1. To reappoint Dirk DaCosta as Board President for an additional 3-year term (June 30, 2026 – June 30, 2029.)

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	1 st	X			
Jeanne Eisele					X	Dr. Albert Monillas	2 nd	X			

VI. Public Comment - NONE

VII. Reports – Submitted to Board

VIII. Regular Motions for Approval

1. Finance:

- a. Board Secretary's Report and Bank Reconciliation Report: To approve the FINAL Board Secretary's Report and Bank Reconciliation Report for March and April 2026, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March and April 2026 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve bills list through May 28, 2026

- c. Payroll: To approve the following payrolls:

April 15, 2026	\$304,100.57
April 30, 2026	\$294,725.94

- d. To accept \$148 in proceeds from the 05/15/26 Chik-Fil-A Spirit Night Fundraiser in Egg Harbor Township toward field day activities.
- e. To accept \$2,932 in proceeds from the 5/5/26-5/12/26 Virtual DoubleGood Popcorn Fundraiser toward field day and graduation activities.
- f. E-RATE Funding: To approve acceptance of E-RATE funding totaling: \$15,820.38
- 2026/2027 Cat 1 Funding with Comcast

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					x	Dr. Albert Monillas		X			

2. Contracts/Engagements/Conferences

- a. To approve the Contract with Polymath Achievement Charter Schools, LLC and Principle Academy Charter School effective July 1, 2026 – June 30, 2028.
- b. To approve Zoom for FY27, NTE \$3,400.
- c. To approve/ratify Southern New Jersey Family Medical Centers as School Doctor FY26 NTE \$2,500. (Previously approved NTE \$1500.)
- d. To approve Mr. Foamtastic DBA Giant Games & Bounce Houses NJ LLC to provide foam, bubbles, and music for students NTE \$300.
- e. To approve the Board Self Evaluation Tool for FY26: <https://forms.gle/DFLfj1xdsKsQiHv38>
- f. To approve the distribution of the Board Self Evaluation Tool.
- g. To approve the Contracted Education Service Provider Evaluation Tool for FY26: <https://forms.gle/buMdZCtMvCALsHq8> and/or Taft University Caporilli Diagnostic Tool.
- h. To approve the distribution of the Contracted Education Service Provider Evaluation Tool.
- i. To approve/ratify the issuance of an RFP for qualified vendors to provide energy-efficient lighting improvements that qualify for financing options and incentives through Atlantic City Electric's Energy Solutions for Business energy efficiency program.
- j. To approve Lucid Energy Solutions, LLC to provide energy-efficient lighting improvements per the terms of their RFP response.
- k. To approve the issuance of an RFP for qualified vendors to provide replacement of HVAC, including aging rooftop units that have experienced increasing maintenance issues and costs, with energy-efficient HVAC units that qualify for financing options and incentives through Atlantic City Electric's Energy Solutions for Business energy efficiency program.
- l. To approve/ratify the following Field Trips/Activities:

Event/Location	Attendees	Cost	Date
Go Blue for CASA Fundraiser to benefit CASA	PAC Staff & Students	N/A	4/24/26
5 th /th Grade NJSLA Family Pep Rally	PAC 5 th /6 th Grade Students & Families	N/A	4/27/26
3 rd /4 th Grade NJSLA Family Pep Rally	PAC 3 rd /4 th Grade Students & Families	N/A	4/28/26
DoubleGood Popcorn PAC Fundraiser	PAC Students, Staff, & Families	N/A	5/5/26-5/12/26
Chick-Fil-A PAC Spirit Night Fundraiser in EHT	PAC Students, Staff, & Families	N/A	5/15/26 ; 5-8 PM
NJ Courts, One Judge One School Program	5 th and 6 th Grade Students	N/A	5/21/26
Here, There and Everywhere: A Musical Share Student Performance	PAC 3rd and 4th Grade Students & Families	N/A	5/28/26
Dave & Buster's PAC Spirit Night fundraiser in Atlantic City	PAC students, staff and families	N/A	5/28/26 ; 5-8PM
Kindergarten/1st Grade Dance	Kindergarten/1st Grade Students	N/A	6/2/26 4:30-6:30pm
2nd/3rd Grade Dance	2nd/3rd Grade Students	N/A	6/3/26 4:30-6:30pm
4th/5th Grade Dance	4th/5th Grade Students	N/A	6/4/26 4:30-6:30pm

Johnson's Corner Farm in Medford, NJ	Homerooms 2A, 2B and 122	NTE \$2,500 (previously approved)	6/5/26
Donuts with Grownups	PAC Students & Parents/Guardians	NTE \$2,500 (previously approved)	6/8/26, 6/10/26, 6/11/26 8:15-10 am
Edelman Fossil Park and Museum	Students 5A, 5B, 5C, 123	NTE\$3,100	6/9/26
Year End Performing Arts Showcase at PAC	PAC Performing Arts Students & Families	NTE \$3,000 (previously approved)	6/11/26
EHTPD Adopt-A-Cop program assembly	5th Grade Students	N/A	6/11/26 10:45-11:45am
Field Day	PAC Students	NTE \$2,500	6/12/26
'Foamtastic' Event	2nd Grade & Academic Achievement Students	NTE \$300	6/16/26
Great Adventure	6th Grade Students	NTE \$6,300	6/18/26
6 th Grade Dance	6th Grade Students	NTE \$2,500	6/22/26

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

3. Building and Grounds – NONE

4. Policy and Compliance

- To approve the 2026-2027 School Calendar.
- To review/accept the presentation of the official 2024-2025 HIB Grade Report.
- To approve the 2025-2026 Food Service Administrative Review Corrective Action Plan submitted through the NJDOE SOARS system.
- To request Board approval of the executed School Bus Emergency Evacuation Drills supervised by Shanta Green:

Date	Time	Bus
4/21/26	7:40 AM	PV5
4/21/26	7:43 AM	PV7
4/21/26	7:46 AM	EHT2
4/21/26	7:49 AM	EHT1
4/21/26	7:50 AM	PV9
4/21/26	7:59 AM	PV8
4/21/26	8:15 AM	AC2
4/21/26	8:18 AM	AC1
4/21/26	8:19 AM	PV6
4/21/26	8:21 AM	AC3

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

5. Personnel

- To approve the following resignations:

Employee	10/12	Position	Effective
Joseph Rovelli	10	Physical Education Teacher	6/30/26
Robert Shappell	12	School Director	6/30/26

- To approve the separation agreement with Robert Shappell.

- To approve the following new hires:

Employee	Position	Rate
Diameliz Javier	Substitute Teacher Per Diem	\$150
Tristan Simmons	Substitute Teacher Per Diem	\$150

- To approve Shanta Green to participate in the NJPSA/FEA Mentoring Program for First-Year Certified Supervisors, consisting of three (3) in-person full day sessions scheduled for 9/30/26, 1/28/27 and 5/25/27 at the FEA Conference Center in Monroe Township and two (2) virtual sessions on 11/17/26 and 3/10/27 from 9 am to 12 pm.

- e. To approve/ratify Christine Kile to complete twenty-five (25) fieldwork hours on-site at PAC as required by Rowan University to fulfill the requirements of the Instructional Leadership and Supervision course within the Supervisor Certification Program.
- f. To approve/ratify the following staff for the FY26 Before and After Care Program, as needed:
 - Isaiah Alston
- g. To approve Camille Nurse to serve as the Student Placement Liaison FY26.
- h. To approve the PAC Summer Accelerated Learning Tutorial/ESY Program: Monday – Thursday starting July 6th to July 30th 8am – 12 pm for students; 7:45am-12:15 pm for Staff:
 - Hourly rate for teachers; \$45/hour plus one planning period per week
 - Hourly rate for paraprofessionals and aides; \$28/hour
- i. To approve/ratify the following staff to provide Homebound Instruction at a rate of \$45/hour:
 - Frankie Davis
- j. To approve the following longevity stipend FY26; \$1,800 annually (prorated) to each staff member who attains five years of service at PAC, effective 3/15/26:
 - Isaaha Keyes
- k. To approve the following longevity stipend FY26:\$3,000 annually (prorated) to each staff member who attains five years of service at PAC as a Teacher, effective 4/12/26:
 - Katherine Stanley
- l. To approve the following staff to provide summer inventory/distribution assistance at a rate of \$28/hour NTE 105 hours:
 - Kelly Snyder
 - Christine Kile
- m. To approve tuition reimbursement for the following staff member upon successful completion of approved Summer 2026 college coursework:
 - Christine Kile; \$5,261.64
- n. To approve/ratify the following employees to receive the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for March 2026:
 - Dreana Algarin
 - Kara Arcidiacono
 - Marta Armour
 - Rita Baccari
 - Karli Bleyhl
 - Anna Costabile
 - Breanne Delprete
 - Lucia DiJoseph
 - Samuel Gottschall
 - Teneka Jackson
 - Christine Kile
 - Donna King
 - Sherrise King
 - Shahid Lovett
 - Jennifer Manno
 - Elveda Marcelin
 - Ashley Martinez
 - Declan McGuigan
 - Patricia Mitchell
 - Marcus Phillips
 - Matthew Puorro
 - Christian Rickards
 - Deborah Rodriguez
 - Joseph Rovelli
 - Jacob Ruderick
 - Robert Shappell
 - Sandra Siddons
 - Morgan Silverman
 - Lauren Sliwinski
 - Kelly Snyder
 - Mike Stewart
 - Sandy Tate
 - Ishell Villegas
 - Erik Wagner

o. To approve/ratify the following employees to receive the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for April 2026:

- Dreana Algarin
- Wanda Allen
- Kara Arcidiacono
- Rita Baccari
- Dorothy Becker-Russo
- Karli Bleyhl
- Larissa Cronick
- Lucia DiJoseph
- Amanda Doring
- Holly Egan
- Paula Espinosa
- Alicia Gandia
- Christine Garbaravage
- Donnell Holland
- Jennifer Hutter
- Lindsay Johnson
- Christine Kile
- Donna King
- Sherrise King
- Elveda Marcelin
- Declan McGuigan
- Camille Nurse
- Emily Oglesby
- Matthew Puorro
- Christian Rickards
- Deborah Rodriguez
- Jacob Ruderick
- Ariana Sacco
- Debra Scott
- Robert Shappell
- Sandra Siddons
- Morgan Silverman
- Kiara Vance
- Ishell Villegas
- Erik Wagner
- Zachary Ware
- Desiree Ware

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

IX. Old/New Business

1. Notice of Board Meeting July 9th, 2026 will be the Reorganization Meeting.
2. HIB Reporting: 0 investigation; 0 HIB; 0 BTAM Incident; 0 Threat; 0 Unfounded
3. Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	# of students	# Staff	Weather
4/01/2026	2:15 PM	FIRE	5:00	389	81	82 & Sunny
4/2/2026	9:45 AM	Shelter In Place	3:00	365	76	47 & Light Rain
5/5/2026	12:25 PM	Evacuation	7:00	252	28	75 & Sunny

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

Mr. Hill thanked those who attended the Stockton University Arts Youth Concert and congrats on an amazing school year.

X. Adjournment – 4:51 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			