

PRINCIPLE ACADEMY CHARTER
Regular MEETING MINUTES
 Thursday April 02, 2026
 6718 Black Horse Pike, Egg Harbor Township, NJ 08234
 FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements – 3:30 PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Pledge to the Flag

III. Roll Call

Board Member	Term Expires	Present	Absent
Dirk DaCosta	June 30, 2026	X	
Jeanne Eisele	June 30, 2027	X	
Gary Hill	June 30, 2027	X	
Dr. Albert Monillas	June 30, 2027	X	

Others Present
POLYMATH, Peter Caporilli
Michael Falkowski, SBA

III. Approve Agenda

1. Motion to approve the agenda for the April 02, 2026 regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele		X				Dr. Albert Monillas		X			

IV. Acceptance of Meeting Minutes

1. Motion to approve the minutes from the February 05, 2026 regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele		X				Dr. Albert Monillas	2 nd	X			

V. Public Comment - NONE

VI. Reports – All submitted to the Board. Mr. Caporilli discussed the in person visit by the NJ DOE.

VII. Regular Motions for Approval

1. Finance:
 - a. Board Secretary’s Report and Bank Reconciliation Report: To approve the FINAL Board Secretary’s Report and Bank Reconciliation Report for February 2026, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2026 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. Bills List: To approve bills list through April 02, 2026
 - c. Payroll: To approve the following payrolls:

February 13, 2026	\$304,100.57
February 27, 2026	\$294,725.94
March 13, 2026	\$303,986.91
March 30, 2026	\$303,549.85

d. Vended Meals Renewal: BE IT RESOLVED: that Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the 1-year renewal of the Commercial Vendor Contract with Karson Food Service for the 2026-2027 school year. The total estimated cost of the contract is \$308,205.00. Per meal prices listed below:

- Breakfast = \$2.07
- Lunch = \$3.72
- Snack = \$1.05

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill		X			
Jeanne Eisele		X				Dr. Albert Monillas	1 st	X			

2. Contracts/Engagements/Conferences

- To approve the issuance of an RFP for qualified vendors to provide in-person tutoring services aligned with the requirements of the High-Impact Tutoring Grant (Cohort 3), opening date TBD.
- To approve/ratify Atlantic Coast Alarm to provide and install a replacement Touch Sense Bar NTE \$900.
- To approve the following Field Trips/Activities:

Event/Location	Attendees	Cost	Date
EHT Librarian Visit at PAC to Facilitate Parent Library Card Registration	2 nd Grade Students	No Cost	03/04/2026
Little Shop of Horrors Performance at Holy Spirit High School	PAC Performing Arts Students	NTE \$435 (Transportation Only)	03/11/2026
Donuts with Grownups	PAC Students & Parents/Guardians	NTE \$2,500	3 Dates in May/June (TBD)
Johnson's Corner Farm	2 nd Grade Students	NTE \$3,090	06/05/2026
Year End Performing Arts Showcase -Location TBD	PAC Performing Arts Students & Families	NTE \$3,000	June TBD
Graduation at the AC Convention Center	KG and 6 th Grade	NTE \$6,500	06/23/2026

- To approve Gladys Rosario-Hubbard (DBA Hope Mariposa LLC) As a Bilingual School Psychologist; NTE \$ 70 per meeting, \$270 per evaluation, and \$900 per diem.
- To approve the State Memorandum of Agreement between PAC and Law Enforcement Officials for 2025-2026.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

3. Building and Grounds

- To approve the exploration of potential upgrade options, including energy-efficient lighting improvements and replacement of HVAC including aging rooftop units that have experienced increasing maintenance issues and costs. These projects may qualify for incentives through Atlantic City Electric's Energy Solutions for Business energy efficiency program, as well as potential financing options.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas	1 st	X			

4. Policy and Compliance

- To approve the updated 2025-2026 School Calendar to reflect the 2/23/26 and 2/24/26 snow closures, full days 6/10/26-6/12/26, observation of Juneteenth on 6/19/26, half days of school on 6/23/26 and 6/24/26 (the last day).

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

5. Personnel

- To accept the following Resignations:

Employee	10/12	Position	Effective
Robert Adams	12	Custodian	03/27/2026

Tahanee Dewair	10	Paraprofessional	03/31/2026
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b. To approve the following New Hires:

Employee	Position	Rate
Isaiah Alston	Per Diem Substitute	\$150 Per Diem
Nakia Weeks	Per Diem Substitute	\$150 Per Diem

c. To ratify/approve the following contract changes for the 2025/2026 school year:

Employee	Position	Rates
Kathryn Kanoff	School Psychologist	\$70 per meeting/\$270 per evaluation

d. To approve/ratify the following staff as FY26 AM/PM Bus Monitors as needed, \$40 per shift:

- Wanda Allen
- Melina Johnson
- Patrice Leatherberry
- Jerome Mitchell

e. To approve/ratify the following staff to provide Homebound Instruction at a rate of \$45/hour:

- Larissa Cronick

f. To approve/ratify the following staff to provide Black History Month rehearsal assistance at a rate of \$28/hour NTE 2 hours:

- Erica Armour
- Whitney Brown

g. To approve/ratify the following Accelerated Learning Tutorial program staff:

- Mikal Demby
- Donna King

h. To approve/ratify the following club advisors \$58/session NTE 18 sessions:

- Samuel Gottschall: Wellness Club
- Lucia DiJoseph: Cheerleading

i. To approve the following staff as a substitute Parenting Partner Program Facilitator at \$50 per session:

- Alexandra Diaz

j. To approve the following staff to provide after hours front office assistance; \$28/Hour NTE 40 hours:

- Eli Gbayee

k. To approve/ratify the following staff to receive the Black History Month Showcase assistance stipend of \$60:

- Alicia Gandia
- Alycia Johnson
- Anna Costabile
- Christine Kile
- Declan McGuigan
- Desiree Ware
- Donna C. King
- Donnell holland
- Dorothy Becker
- Dreana Algarin
- Elveda Marcelin
- Erica Armour Cash
- Erik Wagner
- Frankie Davis
- Holly Egan
- Jen Hutter
- Joe Rovelli
- Kara Arcidiacono
- Katherine Stanley
- Lucia DiJoseph
- Matt Puorro
- Melina Johnson
- Mikal Demby
- Paula Espinosa
- Samuel Gottschall
- Sandy Tate

- Sherrise king
- Teneka Jackson
- Whitney Brown
- Zach Ware
- Jerome Mitchell
- Jairus Mitchell
- Ishell Villegas

i. To approve/ratify the following employees to receive the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for Perfect Attendance January 2026:

- Robert Adams
- Dreana Algarin
- Wanda Allen
- Kara Arcidiacono
- Marta Armour
- Rita Baccari
- Charlene Baker
- Anna Costabile
- Breanne Delprete
- Lucia DiJoseph
- James Dionne
- Holly Egan
- Paula Espinosa
- Christine Garbaravage
- Cherese Gardner
- Shanta Green
- Donnell Holland
- Jennifer Hutter
- Teneka Jackson
- Lindsay Johnson
- Christine Kile
- Patrice Leatherberry
- Shahid Lovett
- Jennifer Manno
- Ashley Martinez
- Declan McGuigan
- Camille Nurse
- Emily Oglesby
- Marcus Phillips
- Matthew Puorro
- Christian Rickards
- Joseph Rovelli
- Debra Scott
- Robert Shappell
- Renee Shivers
- Sandra Siddons
- Morgan Silverman
- Lauren Sliwinski
- Sandy Tate
- Erik Wagner
- Zachary Ware
- Desiree Ware

m. To approve/ratify the following employees to receive the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for Perfect Attendance February 2026:

- Dreana Algarin
- Wanda Allen
- Erica Armour
- Marta Armour
- Rita Baccari
- Dorothy Becker-Russo
- Karli Bleyhl
- Amanda Doring

- Holly Egan
- Diane Friel
- Alicia Gandia
- Donnell Holland
- Jennifer Hutter
- Lindsay Johnson
- Christine Kile
- Donna King
- Elveda Marcelin
- Christian Rickards
- Joseph Rovelli
- Jacob Ruderick
- Ariana Sacco
- Debra Scott
- Robert Shappell
- Antwone Snead
- Sandy Tate
- Francesca Torres
- Erik Wagner
- Zachary Ware
- Desiree Ware

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas	1 st	X			

VIII. Old/New Business

1. HIB Reporting: 1 investigation; 0 HIB; 0 BTAM Incident; 0 Threat; 0 Unfounded
2. Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	# of students	# Staff	Weather
2/18/26	2:29 PM	FIRE	5:00	377	80	50 & Cloudy
2/26/26	10:15 AM	LOCKDOWN	4:00	390	80	42 & Cloudy
3/9/26	2:15 PM	FIRE	6:00	379	78	68 & Sunny
3/24/26	10:00 AM	ACTIVE SHOOTER	6:00	382	82	40 & Sunny

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	X				
Jeanne Eisele	2 nd	X				Dr. Albert Monillas	X				

IX. Adjournment – 3:50 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele		X				Dr. Albert Monillas		X			