



**Principle Academy Charter School**

P | 609-498-6350  
F | 609-450-7135  
A | 6718 Black Horse Pike, Egg Harbor Township, NJ 08234  
W | principleacademycharter.org

**NOTICE TO BIDDERS  
PRINCIPLE ACADEMY CHARTER SCHOOL  
COUNTY OF ATLANTIC, STATE OF NEW JERSEY**

Notice is hereby given that sealed bids will be received by the School Business Administrator/Board Secretary of Principle Academy Charter School, County of Atlantic, State of New Jersey, on behalf of the Board of Trustees, for:

**LIGHTING RETROFIT**

Bids will be received by **School Business Office LLC, 158 South Main Street, Hightstown, New Jersey 08520**, on **May 7, 2026 at 10:00 AM prevailing time**, at which time and place bids will be publicly opened and read aloud.

This project is being undertaken in conjunction with the **Atlantic City Electric Energy Efficiency Program Plan**, which includes incentive funding and program requirements applicable to this project.

**All bidders must be approved participants in the Atlantic City Electric “Trade Ally” network at the time of bid submission.** The Trade Ally network consists of contractors that have been vetted, trained, and approved by the utility or its program administrator to perform energy efficiency projects in accordance with program standards, including quality assurance and program compliance requirements.

Proof of Trade Ally status must be submitted with the bid. Bidders who are not listed as approved Trade Allies at the time of bid submission may be deemed non-responsive.

Information regarding Trade Ally eligibility and participation requirements is available at:  
<https://homeenergysavings.atlanticcityelectric.com/business/trade-allies>

Bid specifications may be obtained by emailing [bids@sboffice.com](mailto:bids@sboffice.com). The subject line of the email request shall state: **PACS – LIGHTING RETROFIT**

Bids must be submitted on the bid form included in the specifications and in the manner required therein. Bids not submitted in accordance with the bid specifications may be rejected.

Bidders are required to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27** regarding Affirmative Action and all other applicable laws and regulations.

The Board of Trustees reserves the right to reject any or all bids and to waive immaterial informalities in accordance with applicable law.