

**PRINCIPLE ACADEMY CHARTER
REGULAR MEETING MINUTES**
Thursday February 05, 2026
6718 Black Horse Pike, Egg Harbor Township, NJ 08234
FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements – 4:30 PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Pledge to the Flag

III. Roll Call

Board Member	Term Expires	Present	Absent
Dirk DaCosta	June 30, 2026	X	
Jeanne Eisele	June 30, 2027	X	
Gary Hill	June 30, 2027	X	
Dr. Albert Monillas	June 30, 2027	X	

Others Present
Peter & Sara Caporilli, Polymath
Michael Falkowski, SBA

III. Approve Agenda

1. Motion to approve the agenda for the February 05, 2026 regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

IV. Acceptance of Meeting Minutes

1. Motion to approve the minutes from the December 11, 2025 regular meeting of the Board of Trustees and the November 06, 2025 Special Board Meeting .

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill		X			
Jeanne Eisele	1 st	X				Dr. Albert Monillas		X			

V. Public Comment – NO Comments

VI. Reports – Submitted

VII. Regular Motions for Approval

1. Finance:
 - a. **Board Secretary’s Report and Bank Reconciliation Report:** To approve the FINAL Board Secretary’s Report and Bank Reconciliation Report for November 2025, December 2025, January 2026, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2026 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. **Bills List:** To approve bills list through February 05, 2026
 - c. **Payroll:** To approve the following payrolls:

December 15, 2025	\$305,236.49
December 23, 2025	\$306,195.23
January 15, 2026	\$306,392.45
January 30, 2026	\$319,177.55

- d. Semi Waiver: To approve the waiver from participation for the 2026-2027 Special Education Medicaid Initiative (SEMI) Program.
- e. FY25 ACFR and AMR: To accept the FY25 ACFR and AMR with no findings or recommendations and ratify their submission to the NJDOE.
- f. Amended Budget: To approve the amended FY26 Budget and submittal to the DOE.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	1 st	X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

2. Contracts/Engagements/Conferences

- a. To approve McGraw Hill to provide Everyday Math HomeLinks workbooks, NTE \$3,847.31.
- b. To approve Imagine Learning to provide Soudy System curriculum materials NTE \$272.80.
- c. To approve CDW-G to provide 200 student wired headphones and 100 mice NTE \$3,132.00.
- d. To approve renewal of Webroot antivirus software license 4/7/26 - 4/6/27; NTE \$1,238.00.
- e. To approve renewal of NJ SchoolJobs subscription February 2026 - January 2027, NTE \$1,100.00.
- f. To approve E-Rate Advantage to provide E-Rate consulting and application management services for the 2026-27 funding year NTE \$4,250.00.
- g. To approve Big Time Vending to provide, service, fill, and restock one snack vending machine to be located in the staff lounge per the service agreement at no charge to PAC.
- h. To approve the following Field Trips/Activities:

Event/Location	Attendees	Cost	Date
Edelman Planetarium At Rowan University	5 th Grade Students	NTE \$1,040(Transportation only, previously approved)	TBD- Rescheduled from 2/2/26
Spelling Bee at PAC	PAC Students & Families	N/A	2/5/26; 4:15-6PM
Edelman Fossil Park and Museum	Kindergarten Students	NTE \$2,200	5/21/26
Black History Month Showcase	PAC Students & Families	NTE \$5,500	2/26/26 4:15-8PM (2/25/26 Rehearsal)
Read Across America	PAC Students & Families	N/A	3/2-3/6 2026
Stories to Song: Celebrating Reading Through Music Student Performance	PAC 2 nd -4 th Grade Students & Families	N/A	March Date TBD
Year End Performing Showcase Location TBD	PAC Performing Arts Students & Families	NTE \$3,000	June Date TBD
Graduation at the AC Convention Center	KG and 6 th Grades	NTE \$6,000	June Date TBD

- i. To approve Brigantine Aquatics Session 3 Swim Lessons, NTE \$2,500.00.
- j. To approve Blakes Gymnastics Session 3 Gymnastics Lessons, NTE \$2,000.00.
- k. To approve the PAC Student Activities Program for the 2025-2026 School Year to also include: Hispanic Culture Club, Poetry Club, STEM Club, and Karate Club.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

3. Building and Grounds

4. Policy and Compliance

- a. To approve the updated 2025-2026 School Calendar to reflect the 1/26/26 and 1/27/26 snow closures, 3/27/26 (1/2 day), last day of school 6/19/26 (1/2 day) and school closed on 6/22/26 in observation of Juneteenth.

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Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

5. Personnel

- a. To approve/ratify the following staff as FY26 AM/PM Bus Monitors as needed, \$40 /Shift:
 - Nydia Barrios
 - Camille Nurse
- b. To approve the following Per Diem Substitutes at \$150 Per Diem FY26:

- Luis Castenera-Cortes
 - Lorna Connell
 - Mikal Demby
- c. To approve/ratify the following staff to provide Homebound Instruction at a rate of \$45/hour:
- Holly Egan
- d. To approve/ratify the following staff for the FY26 Before and After Care Program, As Needed:
- Nydia Barrios
 - Mikal Demby
- e. To approve/ratify the following staff for after hours front office assistance; \$28/Hour NTE 40 hours:
- Eli Gbayee
- f. To approve/ratify the following employees for the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for December 2025:
- Dreana Algarin
 - Kara Arcidiacono
 - Iulia Avila
 - Rita Baccari
 - Dorothy Becker-Russo
 - Karli Bleyhl
 - Whitney Brown
 - Anna Costabile
 - Lucia DiJoseph
 - James K Dionne
 - Amanda Doring
 - Holly Egan
 - Paula Espinosa
 - Diane Friel
 - Alicia Gandia
 - Eli Gbayee
 - Donnell Holland
 - Teneka Jackson
 - Lindsay Johnson
 - Christine Kile
 - Donna C King
 - Sherrise King
 - Patrice L Leatherberry
 - Elveda Marcelin
 - Declan McGuigan
 - Marcus Phillips
 - Christian Rickards
 - Joseph Rovelli
 - Jacob Ruderick
 - Debra Scott
 - Robert Shappell
 - Lauren Sliwinski
 - Katherine Stanley
 - Sandy Tate
 - Francesca Torres
 - Erik Wagner
 - Zachary Ware
- g. To approve the Accelerated Learning Tutorial program to run Tuesdays and Thursdays 3:30pm-4:45pm and Saturdays 9am – 12pm from February – June NTE \$50,000.
- h. To approve the following Accelerated Learning Tutorial program staff; Teacher rate: \$45/Hour/Paraprofessional Rate \$28/Hour:
- Kara Arcidiacono
 - Dorothy Becker-Russo
 - Mikal Demby
 - Amanda Doring
 - Holly Egan
 - Donnell Holland
 - Jennifer Hutter
 - Teneka Jackson

- Patrice Leatherberry
 - Ashley Martinez
 - Declan McGuigan
 - Emily Oglesby
 - Deborah Rodriguez
 - Jacob Ruderick
 - Ariana Sacco
 - Morgan Silverman
 - Katherine Stanley
 - Desiree Ware
- i. To approve/ratify Robert Shappell to attend the LEGAL ONE/TMI: Hot Issues in School Law virtual workshop on Jan 22, 2026; NTE \$125.
- j. To approve the following club advisors \$58/session NTE 26 sessions:
- Mikal Demby: STEM Club
 - James Dionne: Karate Club
 - Ariana Sacco: Poetry Club
 - Ishell Villegas: Hispanic Culture Club
- k. To approve/ratify tuition reimbursement for the following staff member upon successful completion of approved Fall 2025 college coursework: Christine Kile - \$2030.14 (previously approved \$3,241.50.)
- l. To approve tuition reimbursement for the following staff members upon successful completion of approved Spring 2026 college coursework:
- Dreana Algarin \$965
 - Breanne Delprete \$738
 - Diane Friel \$1,302
 - Donnell Holland \$3,220
 - Ashley Martinez \$1,015
 - Katherine Stanley \$2,847
 - Sandra Tate \$3,253
 - Erik Wagner \$4,985
- m. To approve/ratify the following staff for the Winter Performing Arts Showcase assistance stipend of \$60:
- Bob Adams
 - Kara Arcidiacono
 - Erica Armour
 - Marta Armour
 - Charlene Baker
 - Whitney Brown
 - Anna Costabile
 - Lucia DiJoseph
 - Alicia Gandia
 - Shanta Green
 - Jen Hutter
 - Alycia Johnson
 - Christine Kile
 - Sherrise King
 - Donna King
 - Patrice Leatherberry
 - Jennifer Manno
 - Elveda Marcelin
 - Hassiara McNeal
 - Marcus Phillips
 - Matt Puorro
 - Robert Shappell
 - Sandy Tate
 - Kiara Vance
 - Ishell Villegas
 - Erik Wagner

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

VIII. Old/New Business

1. HIB Reporting: 0 investigation; 0 HIB; 1 BTAM Incident; 1 Threat
2. Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	# of students	# Staff	Weather
12/16/2025	2:09 PM	Active Shooter(Lockdown)	5:00	375	75	38 & Sunny
12/18/2025	2:15 PM	FIRE	5:00	387	78	54 & Sunny
01/08/2026	2:16 PM	FIRE	4:00	384	77	51 & Sunny
01/23/2026	1:45 PM	Shelter In Place	4:00	384	77	42 & Sunny

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Dirk DaCosta	2 nd	X				Gary Hill		X			
Jeanne Eisele		X				Dr. Albert Monillas	1 st	X			

IX. Adjournment – 4:41 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill		X			
Jeanne Eisele	1 st	X				Dr. Albert Monillas		X			