

PRINCIPLE ACADEMY CHARTER
Regular MEETING MINUTES
Thursday August 14, 2025
6718 Black Horse Pike, Egg Harbor Township, NJ 08234
FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements – 3:01 PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Pledge to the Flag

III. Roll Call

Board Member	Term Expires	Present	Absent
Dirk DaCosta	June 30, 2026	X	
Jeanne Eisele	June 30, 2027	X	
Gary Hill	June 30, 2027	X	
Dr. Albert Monillas	June 30, 2027	X	

Others Present
Peter & Sara Caporilli, Polymath
Michael Falkowski, SBA

III. Approve Agenda

1. Motion to approve the agenda for the August 14, 2025 regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

IV. Acceptance of Meeting Minutes

1. Motion to approve the minutes from the July 17, 2025 meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele		X				Dr. Albert Monillas		X			

V. Public Comment - NONE

VI. Reports – Submitted to Board. Mr. Caporilli reported to the Board members student testing results including NJSLA.

VII. Regular Motions for Approval

1. Finance:

- a. Board Secretary's Report and Bank Reconciliation Report: To approve the FINAL Board Secretary's Report and Bank Reconciliation Report for June 2025, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2025 major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve bills list through August 14, 2025

- c. Payroll: To approve the following payrolls:

July 15, 2025	\$121,159.70
July 30, 2025	\$145,463.13

- d. IDEA Application: To approve the FY26 IDEA Application

- Basic - \$96,264.00
- Preschool -\$1,889.00

- e. Charitable Foundation Grant: To approve/ratify the submission of the TD Bank Charitable Foundation grant application in support of parenting programs and family support initiatives.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas	1 st	X			

2. Contracts/Engagements/Conference

- a. To approve PowerSchool SIS Cloud Based student management system, NTE \$5,350.
- b. To approve Generation Genius School Plan Science and Math NTE \$1,995.
- c. To approve IXL Site Licenses for ELA and Math NTE \$8,450.
- d. To approve Gimkit cloud-based quiz learning game for students and teachers, NTE \$1,000.
- e. To approve Mystery Science digital School Membership, NTE \$2,000.
- f. To approve TPT Teacher Synergy LLC resources for teachers NTE \$7,500.
- g. To approve Typing.com LLC to provide a school-wide subscription to Typing.com NTE \$2125.
- h. To approve DIBELS Data System/Amplify student benchmark subscription NTE \$500.
- i. To approve a Summer Savings program for all 10-month staff through EdFi Credit Union FY26.
- j. To approve Lincoln Investment to offer a voluntary 403B option for staff FY26.
- k. To approve Colonial Life to offer optional insurances including disability, accident, life, dental for staff FY26.
- l. To approve Aflac to offer optional insurance including disability and accident for staff FY26.
- m. To approve the purchase of Kids Discover Social Studies curriculum materials for FY26 NTE \$9,775.
- n. To approve the purchase of Houghton Mifflin Harcourt Science Dimensions curriculum materials for FY26 NTE \$9,500.
- o. To approve the purchase of Wilson Language Training Corp Foundations student and teacher curriculum materials for FY26 NTE \$12,750.
- p. To approve Navigate 360 Training to provide school wide access to digital ALICE Training, Personal Safety Skills, and Wellness courses FY26; NTE \$2,175.
- q. The approve The Social Institute to provide #WinAtSocial SEL Lessons & Insights, support and Family Toolkit with Educator & Family Access FY26 NTE \$8,110.
- r. To approve Explore Learning to provide Reflex Math + Frax digital access NTE \$4,795.00.
- s. To approve Renaissance to provide school-wide access to Flocabulary engaging standards-based videos, instructional activities and student creativity tools, plus professional development for staff. NTE \$4,075.
- t. To approve Wilson Language FunHub digital access subscription FY26 NTE \$1,650.
- u. To approve ieComfort to provide labor and materials for the replacement of the condenser coil circuit #2, one condenser fan motor, fan motor brackets and fan blade and wiring for RTU-6 NTE \$23,237.
- v. To approve Action Uniform to provide staff uniform items, NTE \$10,000.
- w. To approve Action Uniform to provide student uniform items, NTE \$15,000.
- x. To approve Atlantic Coast Alarm to provide and install four DirectCX Bullet Camera security cameras NTE \$6,200.
- y. To approve/ratify Alexander Fine Design to provide supplies and labor to install sink cabinets in four student bathrooms, remove and replace sheetrock, and prep and prime walls NTE \$3,730.
- z. To approve Staff Development Workshops to provide 1 day of training for teachers focusing on delivery of the Wonders ELA Program on August 28, 2025 NTE \$2,000.
- aa. To approve Staff Development Workshops to provide 1 day of training for teachers focusing on classroom management on August 29, 2025 NTE \$2000.
- bb. To approve the purchase of Fuzzy Feet Floor Protectors for student desks, NTE \$1,120.
- cc. To approve school-wide participation in The Week of Respect 10/6-10/10/25.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	1 st	X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

3. Building and Grounds

4. Policy and Compliance

- a. To acknowledge the review, analysis, and discussion of the NJSLA assessment results.
- b. To acknowledge the review, analysis, and discussion of the Dynamic Learning Maps (DLM) assessment results for students participating in the alternate assessment program.
- c. To acknowledge the review, analysis, and discussion of the ACCESS for ELL assessment results for Multilingual Learners.
- d. To approve the Mentor/Mentee Manual for FY26.
- e. To approve submission of the HIB Self-Assessment for FY25 .
- f. To approve the Annual Report for FY25.
- g. To approve the I&RS Policy and Procedure Manual for FY26.
- h. To approve the PDP Plan for FY26.

- i. To approve the Employee Handbook for FY26.
- j. To approve the Student/Parent Handbook for FY26.
- k. To approve/ratify submission of the The New Jersey Learning Acceleration Program: High Impact Tutoring Final Report.
- l. To appoint Robert Shappell as Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator for the 2025/2026 school year.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

5. Personnel

- a. To approve the following FY26 New Hires:

Employee	10/12	Position	Salary	Effective
Jacob Ruderick	10	Paraprofessional	\$38,265	09/01/25
Declan McGuigan	10	Teacher	\$66,321	09/01/25
Joseph Rovelli	10	Physical Education Teacher	\$60,734	09/01/25

- b. To approve the following resignations:

Employee	10/12	Position	Salary	Effective
Abdullah Moktadir	10	Paraprofessional	\$38,265	07/25/25
Georgette Meister	12	Assistant School Director	\$139,211	08/05/25
Connor Wilsbach	10	Paraprofessional	\$39,221	08/11/25
Alvaro Cores	12	Chief School Administrator	\$164,800	10/01/2025

- c. To accept the resignation and settlement agreement with Alvaro Cores.
- d. To approve the separation agreement with Georgette Meister.
- e. To approve the elimination of the Chief School Administrator (CSA) position.
- f. To approve/ratify the following contract changes FY26:

Employee	10/12	Position	Salary
Susan Kerr	PT	Administrative Support Clerk	\$31.02
Alycia Johnson	10	Paraprofessional	\$38,265

- g. To approve the following Per Diem employees FY26:

Employee	Position	Rate Per Diem
James Fraser	Substitute Teacher	\$150
James Fraser	Clerk of Works	\$175
Michael Bailey	Music Specialist	\$200
Marie DeGaetano	Substitute Nurse	\$300
Leslie Kaufman	Substitute Nurse	\$300
Shannon O'Neal	Substitute Nurse	\$300
Giovanna Baccari	Substitute Teacher	\$150
Nydiadelicx Barrios	Substitute Teacher	\$150
Abdullah Moktadir	Substitute Teacher	\$150
Nathan Shappell	Substitute Teacher	\$150
Luis Castaneyra-Cortez	Substitute Teacher	\$150
Jairus Mitchell	Per Diem 1:1 Aide/Central Services Support	\$125

- h. To approve/ratify the following employees for the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for July 2025:
 - Patrice Leatherberry
 - Camille Nurse
 - Robert Shappell
- i. To approve the following staff as needed to receive the Administrative After Hours stipend \$75/weekday daily rate \$225/Saturday rate:
 - Shanta Green

- Matt Puorro
 - Robert Shappell
- j. To approve the following Summer Accelerated Learning Tutorial/ESY Staff Members:
- Matt Puorro
- k. To approve the following staff to provide summer assessment and placement assistance at \$45/hour:
- Lauren Sliwinski
- l. To approve a \$2,500 healthcare opt-out stipend to be paid out of 20 pays starting September 15, 2025.
- m. To approve the following stipends:

Employee	Stipend	Amount	Period
Emily Oglesby	Before/After Care Coordinator	\$850 Per Pay	September-June
Antwone Snead	School Safety Specialist	\$500 Per Pay	September-June
Iulia Avila	Title III Coordinator	\$250 Per Pay	September-June
Shanta Green	Club & Athletics Director	\$850 Per Pay	September-June
Rita Baccari	NCLB Title I & II Coordinator	\$3500 Paid One Time	6/30/2026
Matt Puorro	Staff Mediator	\$500 Per Pay	September-June
Donna King	Scheduling Stipend	\$50 Per Day	September-June
Jennifer Manno	Case Manager	\$75 Per Day	September-June

- n. To approve tuition reimbursement for the following staff member upon successful completion of approved Fall 2025 college coursework:
- Breanne Delprete: \$5,261.64
 - Diane Friel: \$2,208.00
 - Lindsay Johnson: \$2,208.00
 - Christine Kile: \$3,241.50
 - Ashley Martinez: \$3,308.17
 - Melanie Mendez-Ordonez: \$3,528.00
 - Patricia Mitchell: \$667
 - Katherine Stanley: \$2,570.40
 - Sandra Tate: \$2,154.00
 - Zachary Ware: \$2,570.40
- o. To approve the following staff to attend the HIB Law Update: 2025-2026 virtual workshop on Oct. 30, 2025; NTE \$125:
- Robert Shappell
- p. To approve the Before and After Care Program for the 2025-2026 School Year at the following rates:

Before Care 7am-8am	Rate Per Diem	After Care 3:30pm-6pm	Rate Per Diem
Teachers (2)	\$22.50	Teachers (2)	\$85
Paraprofessionals/Office (2)	\$15	Paraprofessionals/Office (2)	\$60
Security (1)	\$22.50	Security (1)	\$85

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

VIII. Old/New Business

1. HIB Reporting: 0 investigation; 0 HIB; 0 BTAM Incident; 0 Threats
2. Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	# of students	# Staff	Weather
07/15/25	9:15 AM	Fire	5:00	58	45	Sun/Clouds
07/24/25	11:15 AM	Shelter In Place	10:00	45	44	Sun/Clouds

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

IX. Adjournment – 3:10 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			