

**PRINCIPLE ACADEMY CHARTER
REGULAR MEETING MINUTE**

Tuesday June 03, 2025

6718 Black Horse Pike, Egg Harbor Township, NJ 08234

FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements – 4:32 pm

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Pledge to the Flag

III. Roll Call

| Board Member | Term Expires | Present | Absent |
|---------------------|---------------|---------|--------|
| Dirk DaCosta | June 30, 2026 | X | |
| Jeanne Eisele | June 30, 2027 | X | |
| Gary Hill | June 30, 2027 | X | |
| Dr. Albert Monillas | June 30, 2027 | X | |

| Others Present |
|---------------------------|
| Peter Caporilli, Polymath |
| Sara Caporilli, Polymath |
| Michael Falkowski, SBA |
| |

III. Board Business - To review/report progress on Charter Renewal remedial plan and progress report on Charter Renewal plan.

IV. Approve Agenda

1. Motion to approve the agenda for the June 03, 2025 regular meeting of the Board of Trustees.

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Dirk DaCosta | 1 ST | X | | | | Gary Hill | | X | | | |
| Jeanne Eisele | 2 ND | X | | | | Dr. Albert Monillas | | X | | | |

V. Acceptance of Meeting Minutes

1. Motion to approve the minutes from the April 03, 2025 meeting of the Board of Trustees.

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|-----------------|-----|----|---------|--------|
| Dirk DaCosta | 2 ND | X | | | | Gary Hill | 1 ST | X | | | |
| Jeanne Eisele | | X | | | | Dr. Albert Monillas | | X | | | |

VI. Public Comment - NONE

VII. Reports – Submitted to the Board

VIII. Adjourn Public Session and Open Executive Session – NONE

IX. Adjourn Executive Session and Open Public Session

X. Reorganization Motions:

1. Regular Meeting Dates – 2025/2026 School Year

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees approves the Resolution to adopt the Annual Board Meeting Schedule for the 2025/2026 school year in accordance with 18A:10-6. Executive session to be called as necessary during Regular Meeting.

| Day | Date | Regular Meeting | Notes |
|----------|-------------------|-----------------|-----------------|
| Thursday | July 17, 2025 | 4:30 PM | Regular Meeting |
| Thursday | August 28, 2025 | 4:30 PM | Regular Meeting |
| Thursday | October 16, 2025 | 4:30 PM | Regular Meeting |
| Thursday | December 11, 2025 | 4:30 PM | Regular Meeting |
| Thursday | February 05, 2026 | 4:30 PM | Regular Meeting |
| Thursday | April 02, 2026 | 4:30 PM | Regular Meeting |
| Thursday | May 28, 2026 | 4:30 PM | Regular Meeting |

2. Special Meetings

RESOLVED, that in accordance with Chapter 231, Laws of 1975, Special Meetings of the Board of Trustees for the 2025/2026 school year, may be called 48 hours or more prior to the meeting by giving written notice of the date, time, location and agenda (if known) of

the special meeting, and also whether formal action may or may not be taken.

3. Appoint School Business Administrator/Board Secretary

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees approves the Resolution to appoint **Michael Falkowski** as the Business Administrator/Board Secretary for the 2025/2026 school year for \$0.00.

4. Adoption of Code of Ethics

RESOLVED, that the Principle Academy Charter School Board of Trustees hereby adopts the New Jersey School Boards Code of Ethics, as attached, for its members, for the 2025/2026 school year.

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
 - b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
 - c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
 - d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
 - e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
 - f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
 - g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
 - h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
 - i. I will support and protect school personnel in proper performance of their duties.
 - j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after the failure of an administrative solution.
- L.2001,c.178,s.5.

5. Adoption of Policies

RESOLVED, that the current board policies adopted by the Principle Academy Charter School Board of Trustees, either by code, number, resolution, motion or inference of intent, be re-adopted completely for the 2025/2026 school year.

6. Robert's Rules of Order

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees approves **Robert's Rules of Order** as the standard for facilitating discussions and group decision making for the 2025/2026 school year.

7. Appoint Public Agency Compliance Officer (PACO) and Custodian of School Records

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees approves the Resolution to appoint **Michael Falkowski** as the Public Agency Compliance Officer (PACO) and Custodian of School Records for the 2025/2026 school year.

8. Appoint Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees approves the resolution to appoint **Georgette Meister** as Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator for the 2025/2026 school year.

9. Depository of Funds

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees approves **TD Bank** as the depository of funds for the 2025/2026 school year.

10. Newspaper of Record

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees herewith designates the **Press of Atlantic City** as the official Newspapers of Record; be it Resolved the official Website is <https://principleacademycharter.org/> for the 2025/2026 school year.

11. Authorize the School Business Administrator to Audit and School Director to Approve Bill Payments

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees herewith designates the School Business Administrator/Board Secretary with the approval of School Director, in accordance with N.J.S.A 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board of Trustees for the 2025/2026 school year.

12. Authorize Payment of Bills Between Meetings

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees authorizes the Business Administrator to approve the Payment of Bills, as may be necessary between Board meetings and present the aforementioned payments to the Board for approval at the next regularly scheduled meeting for the 2025/2026 school year.

13. Appoint School Safety Specialist
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Antwone Snead** to be the School Safety Specialist.
14. Appoint Bilingual Advisory Committee Coordinator and Title 3 Coordinator
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Georgette Meister** to be the Bilingual Advisory Committee Coordinator and Title 3 Coordinator.
15. Appoint School Improvement Panel (SciP) Coordinator
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Georgette Meister** as the School Improvement Panel (SciP) Coordinator.
16. Appoint an Affirmative Action Officer, Title IX Compliance Officer and Substance Awareness Coordinator
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Georgette Meister** as the Affirmative Action Officer, pursuant to N.J.A.C 6:4-1.4 and Title IX Officer and Substance Awareness Coordinator for the 2025/2026 school year.
17. NCLB (ESSA) Title I & II Coordinator
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby retroactively appoints **Georgette Meister** as the NCLB Title I & II Coordinator for the 2025/2026 school year.
18. Appoint Homeless Liaison
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Jennifer Manno** as the Homeless Liaison for the 2025/2026 school year.
19. Appoint Section 504 Administrator & SEMI Coordinator
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Georgette Meister** as the Section 504 Administrator, pursuant to N.J.A.C 6:4-1.4 , SEMI Coordinator and I&RS Coordinator for the 2025/2026 school year.
20. Appoint a Section 504 Compliance Officer
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Georgette Meister** as the 504 Compliance Officer, pursuant to Section 504-1973 Rehabilitation Act, for the 2025/2026 school year.
21. Appoint a HIB/Anti-Bully Coordinator
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Georgette Meister** as the HIB/Anti-Bully Coordinator for the 2025/2026 school year.
22. Appoint a School Purchasing Agent
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby appoints **Michael Falkowski** as Qualified Purchasing Agent with a Bid and Quotation Threshold to \$44,000 and \$6,600 respectively pursuant to Local Public Contract Laws and Public School Contract Law N.J.S.A 40A:11-3 (c), N.J.S.A 40A:11-9 (b), N.J.S.A 40A:11-6.1 (a) and N.J.S.A 18A:18A-2, N.J.S.A 18A:18A-3 (a), N.J.S.A 18A:18A-37 (a), for the 2025/2026 school year.
23. Authorize purchases below 15% of the Bid Threshold without competitive quotations
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby approves the authorization of purchases below 15% of the Bid Threshold may be made without competitive quotations for the 2025/2026 school year.
24. Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby approves the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles for the 2025/2026 school year.
25. Resolution to authorize the School Director and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby authorizes the School Director and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting for the 2025/2026 school year.
26. Appoint External Audit Firm
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby approves the appointment of **Olugbenga Olabintan** to prepare the school's Comprehensive Annual Financial Report & Auditors Management Report for the fiscal year ending June 30, 2025, at a cost not to exceed \$26,000.
27. Appoint Board Attorney
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby approves the appointment of **Cooper Levenson, Attorney at Law** to provide legal services for the 2025/2026 school year.
28. Approve Voluntary Payroll Deduction Companies
BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby approves the following voluntary deduction companies for the 2025/2026 school year:

| | |
|---------------------|---|
| Voluntary Insurance | Aflac, UNUM, Colonial Life, Lincoln Financial |
|---------------------|---|

29. Approve NJ Uniform Chart of Accounts

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby approves the NJ Uniform Chart of Accounts for the 2025/2026 school year.

30. Resolution to Appoint School Doctor

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees hereby approves the appointment of **Southern New Jersey Family Medical Centers** as School Doctor for the 2025/2026 school year at a cost not to exceed \$1,500.

31. Cooperative Purchasing

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees to participate with National Cooperative Pricing System with PEPPM National Cooperative Contracts, Approved County Educational Services, Ed-Data Services, Middlesex County Cooperative, & Hunterdon County Cooperative for 2025/2026 school year.

32. Approve Use of Facsimile Signatures

BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees approve use of facsimile signatures for the following: Warrant Account, Net Payroll Account, Payroll Agency Account, Summer Savings Accounts and Purchase Orders and Contracts and Letters for the 2025/2026 school year.

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Dirk DaCosta | 1 st | X | | | | Gary Hill | | X | | | |
| Jeanne Eisele | 2 nd | X | | | | Dr. Albert Monillas | | X | | | |

XI.

Regular Motions for Approval

1. Finance:

a. Board Secretary's Report and Bank Reconciliation Report: To approve the FINAL Board Secretary's Report and Bank Reconciliation Report for March and April 2025, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March and April 2025 major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

b. Bills List: To approve bills list through June 03, 2025

c. Payroll: To approve the following payrolls:

| | |
|----------------|--------------|
| April 15, 2025 | \$304,865.21 |
| April 30, 2025 | \$286,379.53 |
| May 15, 2025 | \$297,791.71 |
| May 30, 2025 | \$291,687.97 |

d. Agreement: To approve the contract with School Business Office, LLC for the 2025-2026 school year to provide School Business Administrator services at \$14,700/month.

e. Professional and/or Extraordinary Unspecifiable Service Contracts: BE IT RESOLVED: that the Principle Academy Charter School Board of Trustees has approved the following awarded contracts without competitive bidding as a professional and/or extraordinary unspecifiable service pursuant to N.J.S.A. 18A:18A-5 retroactively from July 1, 2024 to June 30, 2026. Approve renewal of the contract with Horizon Blue Cross Blue Shield, for medical insurance, for the 2024-2025 and 2025-2026 school years, awarded at an amount of \$78,150 monthly. Approve renewal of the contract with Polymath Achievement Charters LLC, for charter management services, for the 2024-2025 and 2025-2026 school years, awarded at a rate of 14% of revenue. Approve renewal of the contract with Olugbenga Olabintan CPA, for School Board Auditor services, for the 2024-2025 and 2025-2026 school years, awarded at an amount of \$32,500. Approve renewal of the contract with UTICA National Insurance Group, for liability insurance, for the 2024-2025 and 2025-2026 school years, awarded at an amount of \$72,508. Approve renewal of the contract with SBO Management LLC, for school business administrator services, for the 2024-2025 and 2025-2026 school years, awarded at an amount of \$14,000 monthly. Approve renewal of the contract with Staff Development Workshops, Inc., for professional development services, for the 2024-2025 and 2025-2026 school years, awarded at an amount of \$2,000 per workshop. Approve renewal of the contract with Cooper & Levenson, for legal services, for the 2024-2025 at a rate of \$250 and 2025-2026 school year at a rate of \$295. Approve renewal of the contract with NJM Insurance Group for workers' compensation insurance, for the 2024-2025 and 2025-2026 school years, awarded at an amount of \$62,153. Approve renewal of the contract with Treadstone Risk Management, for liability insurance broker of record, for the 2024-2025 and 2025-2026 school years, awarded commission rate payable by insurer. Approve renewal of the contract with Professional Benefit Consultants, for medical insurance broker of record, for the 2024-2025 and 2025-2026 school years, awarded commission rate payable by insurer.

f. E-Rate Funding: To approve the acceptance of E-Rate funding totaling \$32,531.72

- 2024/2025 Cat 1 Funding with Comcast \$16,684.38
- 2025/2026 Cat 1 Funding with Comcast \$15,847.34

g. Vended Meals Renewal: BE IT RESOLVED: that Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the 1-year renewal of the Commercial Vendor Contract with Karson Food Service for the 2025-2026 school year. The total estimated cost of the contract is \$305,280.00. Per meal prices listed below:

- Breakfast = \$2.05

- Lunch = \$3.69
- Snack = \$1.02

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Dirk DaCosta | 2 nd | X | | | | Gary Hill | X | | | | |
| Jeanne Eisele | 1 st | X | | | | Dr. Albert Monillas | X | | | | |

2. Contracts/Engagements/Conference

- To approve/ratify Cape Environmental Testing Lab LLC to perform lead water testing, NTE \$1050.
- To approve/ratify Webroot antivirus software license renewal 3/31/25-3/30/26; NTE \$1,150.
- To approve SignUp Genius Enterprise Solutions renewal 5/08/25 4/07/26; NTE \$1,300.
- To approve Scholastic Inc. to provide on-site book fairs for students and families FY26.
- To approve SIS Works to provide data compliance/management/state reporting services FY26 NTE \$27,000.00.
- To approve SIS Works to provide PowerSchool support services FY26 NTE \$7,500.00.
- To approve the South Regional Institute (SRI) and Educational Technology Training Center (ETTC) to provide professional development hours to satisfy the New Jersey Department of Education Professional Development "100 hours" requirement FY26 NTE \$1650.00.
- To approve/ratify Interactive Kids Educational Services, LLC to provide support services, as needed FY25.
- To approve/ratify Neurabilities to conduct office based neurological and developmental pediatric evaluations as needed FY25.
- To approve ieComfort to provide, deliver and install (1) OEM replacement rooftop fan speed control Simplicity Circuit Board for RTU-3 NTE \$4,200.
- To approve the following rate increase for Cooper Levenson:
 - Attorneys: \$295/Hour
- To approve the exploration of opportunities for collaboration that align with the district's goals and community needs, including potential participation in the Child Care Network program.
- To approve the following Field Trips/Activities:

| Field Trip/Activity | Grade Level | Cost | Date |
|------------------------------------|--------------------------------|-----------------------------------|----------|
| Storybook Land | 1 st Grade Students | NTE \$3,500 (Previously Approved) | 06/04/25 |
| EHTPD Adopt-A-Cop Program Assembly | 5 th Grade Students | N/A | 06/12/25 |

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|--------|------------------------------|---------|---------|--------|
| Dirk DaCosta | 1 st | X | | | | Gary Hill | | X | | | |
| Jeanne Eisele | 2 nd | X | | | | Dr. Albert Monillas | | a. through c., e. through m. | d. only | | |

3. Building and Grounds - NONE

4. Policy and Compliance

- To approve the 2025/2026 School Calendar
- To Request Board approval of the executed School Bus Emergency Evacuation Drills supervised by Shanta Green:

| Evacuation Drill Date | Time | Bus Number |
|-----------------------|---------|------------|
| 10/01/2024 | 7:40 AM | PV5 |
| 10/01/2024 | 7:59 AM | PV6 |
| 10/02/2024 | 8:03 AM | PV7 |
| 10/02/2024 | 7:50 AM | PV8 |
| 10/03/2024 | 7:59 AM | AC2 |
| 10/03/2024 | 8:02 AM | AC3 |
| 10/03/2024 | 8:16 AM | AC1 |
| 10/04/2024 | 7:42 AM | EHT2 |
| 10/07/2024 | 7:46 AM | EHT1 |
| 04/07/2025 | 8:02 AM | PV6 |
| 4/8/2025 | 7:58 AM | PV7 |
| 4/8/2025 | 8:01 AM | PV8 |
| 4/8/2025 | 8:11 AM | AC1 |
| 4/9/2025 | 8:07 AM | AC2 |
| 4/9/2025 | 8:16 AM | AC3 |
| 4/10/2025 | 7:49 AM | EHT 1 |
| 4/11/2025 | 7:40 AM | MG4 |
| 4/11/2025 | 7:42 AM | EHT2 |
| 4/11/2025 | 7:43 AM | PV5 |
| 4/11/2025 | 7:45 AM | PV9 |

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Dirk DaCosta | 1 st | X | | | | Gary Hill | | X | | | |
| Jeanne Eisele | 2 nd | X | | | | Dr. Albert Monillas | | X | | | |

5. Personnel

- To approve/ratify the following new hires FY25:

| Employee | 10/12 | Position | Salary | Effective |
|----------|-------|----------|--------|-----------|
|----------|-------|----------|--------|-----------|

| | | | | |
|------------------|----------|--------------------|----------|------------|
| Jairus Mitchell | Per Diem | 1:1 Aide | \$125 | 04/16/2025 |
| Giovanna Baccari | Per Diem | Substitute Teacher | \$150 | TBD |
| Erik Wagner | 10 | Music Teacher | \$59,252 | 05/15/2025 |

b. To approve/ratify the following contract changes FY25:

| Employee | 10/12 | Position | Salary | Effective |
|------------------------|-------|------------------|----------|------------|
| Melanie Mendez-Ordonez | 10 | Paraprofessional | \$36,793 | 04/11/2025 |
| Sherrise King | 10 | Classroom Aide | \$28,367 | 05/27/25 |

c. To approve the following resignations:

| Employee | 10/12 | Position | Effective |
|-----------------|-------|---------------------------|------------|
| John Werkheiser | 10 | Teacher | 06/30/2025 |
| Stacie Sooy | 10 | Special Education Teacher | 06/30/2025 |
| Lisa Copley | 10 | Paraprofessional | 06/30/2025 |

d. To approve the following staff being applied under federal grants for the 2024-2025 school year:

| ESEA Title I | ESEA Title I | ESEA Title III |
|-----------------|------------------|----------------|
| Erica Armour | Matt Puorro | Cesar Vasquez |
| Charlene Baker | Christine Kile | Iulia Avila |
| Mikal Demby | Breanne Delprete | |
| Teneka Jackson | Francesca Torres | |
| Elveda Marcelin | | |
| Michael Stewart | | |
| Tahanee Dewair | | |
| Cesar Vasquez | | |

e. To approve/ratify the following staff as Mentors in Mentor/Mentee program FY25:

| Mentor | Certificate | Payment Schedule | Mentee |
|-----------------------|--------------------|------------------|------------------|
| Christian Rickards | Limited CE \$1,000 | Over 20 Pays | Diane Friel |
| Christine Garbaravage | Limited CE \$550 | Over 20 Pays | Breanne Delprete |

f. To approve the following salary changes for FY26:

| First | Last | Position | Term | 2025-26 Rate | |
|-----------|--------------|-----------------------------------|----------|--------------|--|
| Bob | Adams | Cafeteria Worker/Bathroom Monitor | 10 month | \$ 28,122 | |
| Dreana | Algarin | Phys Ed Teacher | 10 month | \$ 60,734 | |
| Wanda | Allen | Climate & Culture (Attendance) | 10 month | \$ 52,272 | |
| Kara | Arcidiacono | Teacher | 10 month | \$ 64,664 | |
| Erica | Armour | Paraprofessional | 10 month | \$ 41,189 | |
| Marta | Armour | Teacher | 10 month | \$ 65,238 | |
| Iulia | Avila | ESL Teacher | 10 month | \$ 67,728 | |
| Rita | Baccari | Teacher | 10 month | \$ 87,852 | |
| Charlene | Baker | Paraprofessional | 10 month | \$ 38,265 | |
| Dorothy | Becker-Russo | Special Education Teacher | 10 month | \$ 80,606 | |
| Karli | Bleyhl | Teacher | 10 month | \$ 66,480 | |
| Whitney | Brown | Grade Level Teachers Aide | 10 month | \$ 29,502 | |
| John | Chirigos | Teacher | 10 month | \$ 83,686 | |
| LaRissa | Cronick | Teacher | 10 month | \$ 74,657 | |
| Frankie | Davis | Teacher | 10 month | \$ 81,302 | |
| Breanne | Delprete | Special Education Teacher | 10 month | \$ 68,344 | |
| Mikal | Demby | Paraprofessional | 10 month | \$ 38,265 | |
| Tahanee | Dewair | Paraprofessional | 10 month | \$ 39,221 | |
| Alexandra | Diaz | Paraprofessional | 10 month | \$ 39,221 | |
| Amanda | Doring | Teacher | 10 month | \$ 79,498 | |

| | | | | | |
|-----------|----------------|--------------------------------|----------|-----------|--|
| Holly | Egan | Special Education Teacher | 10 month | \$ 65,644 | |
| Diane | Friel | Teacher | 10 month | \$ 60,734 | |
| Alicia | Gandia | Teacher | 10 month | \$ 62,654 | |
| Christine | Garbaravage | Teacher | 10 month | \$ 71,857 | |
| Jennifer | Garcia | Teacher | 10 month | \$ 83,071 | |
| Cherese | Gardner | Teacher | 10 month | \$ 75,885 | |
| Eli | Gbayee | Climate & Culture Specialist | 10 month | \$ 54,144 | |
| Samuel | Gottschall | Teacher | 10 month | \$ 68,359 | |
| Ashley | Griffiths | Teacher | 10 month | \$ 67,728 | |
| Donnell | Holland | Teacher | 10 month | \$ 62,654 | |
| Jennifer | Hutter | Teacher | 10 month | \$ 67,728 | |
| Teneka | Jackson | Paraprofessional | 10 month | \$ 39,222 | |
| Lindsay | Johnson | Teacher | 10 month | \$ 65,644 | |
| Christine | Kile | Teacher | 10 month | \$ 75,121 | |
| Sherrise | King | Classroom Aide | 10 month | \$ 29,502 | |
| Shahid | Lovett | Climate & Culture (Discipline) | 10 month | \$ 52,272 | |
| Elveda | Marcelin | Paraprofessional | 10 month | \$ 41,097 | |
| Hassiarra | McNeal | Classroom Aide | 10 month | \$ 29,502 | |
| Melanie | Mendez-Ordonez | Paraprofessional | 10 month | \$ 38,265 | |
| Abdullah | Moktadir | Paraprofessional | 10 month | \$ 38,265 | |
| Emily | Oglesby | Teacher | 10 month | \$ 79,498 | |
| Marcus | Phillips | Armed School Security Officer | 10 month | \$ 83,148 | |
| Matt | Puorro | Phys Ed Teacher | 10 month | \$ 81,327 | |
| Christian | Rickards | Teacher | 10 month | \$ 86,184 | |
| Deborah | Rodriguez | Special Education Teacher | 10 month | \$ 86,184 | |
| Ariana | Sacco | Teacher | 10 month | \$ 64,664 | |
| Debra | Scott | Teacher | 10 month | \$ 76,114 | |
| Sandra | Siddons | ESL Teacher | 10 month | \$ 80,189 | |
| Morgan | Silverman | Teacher | 10 month | \$ 69,294 | |
| Lauren | Sliwinski | Teacher | 10 month | \$ 74,229 | |
| Antwone | Snead | School Safety Specialist | 10 month | \$ 84,229 | |
| Kelly | Snyder | Dining Hall Manager | 10 month | \$ 52,536 | |
| Stacie | Sooy | Special Education Teacher | 10 month | \$ 71,657 | |
| Katherine | Stanley | Teacher | 10 month | \$ 77,124 | |
| Mike | Stewart | Paraprofessional | 10 month | \$ 39,221 | |
| Sandra | Tate | Special Education Teacher | 10 month | \$ 76,498 | |
| Francesca | Torres | Teacher | 10 month | \$ 64,664 | |
| Kiara | Vance | Climate & Culture (Discipline) | 10 month | \$ 52,272 | |
| Cesar | Vasquez | Bilingual Paraprofessional | 10 month | \$ 41,094 | |
| Erik | Wagner | Music Teacher | 10 month | \$ 60,734 | |
| Zachary | Ware | Special Education Teacher | 10 month | \$ 65,644 | |
| John | Werkheiser | Teacher | 10 month | \$ 65,644 | |

| | | | | | |
|------------|--------------|--|-----------------|-------------|----------|
| Connor | Wilsbach | Paraprofessional | 10 month | \$ 39,221 | |
| Gwen | Judice | School Nurse | 10 month/10 day | \$ 83,148 | |
| Jennifer | Manno | School Social Worker | 10 month/10 day | \$ 69,392 | |
| James | Dionne | Technology Team Leader | 12 month | \$ 114,001 | |
| Paula | Espinosa | School Ambassador | 12 month | \$ 55,841 | |
| Shanta | Green | Assistant School Director | 12 month | \$ 133,455 | |
| Isaaha | Keyes | Custodian | 12 month | \$ 44,002 | |
| Donna | King | Operations Coordinator | 12 month | \$ 69,173 | |
| Kevin | Larcombe | Custodian | 12 month | \$ 40,585 | |
| Patrice | Leatherberry | Family & Community Liaison | 12 month | \$ 62,727 | |
| Georgette | Meister | Associate School Director | 12 month | \$ 139,211 | |
| Patricia | Mitchell | Confidential Secretary/HR Coordinator | 12 month | \$72,062 | |
| Camille | Nurse | Student Services Coordinator | 12 month | \$72,062 | |
| Jodie | Soto | Child Study Team Secretary | 12 month | \$ 67,500 | |
| | | | | | |
| Anna Maria | Graf | Mathematics Specialist | Hourly | \$ 68.75 | per hour |
| Maria | Naugle | LDT-C | Hourly | \$ 66.86 | per hour |
| Deborah | Krzywicki | Contact Tracing / Clerical Support Staff | Hourly | \$ 22.12 | per hour |
| Melissa | Hasher | Cafeteria worker/Bathroom Monitor | Hourly | \$ 18.72 | per hour |
| Juana | Victoria | Part Time Cafeteria Staff | Hourly | \$ 16.88 | per hour |
| Michael | Bailey | Per Diem Music Specialist | Per Diem | \$ 225.00 | per day |
| Arlene | Biesiada | Human Resources Assistant | Weekly | \$ 1,500.00 | per week |

- g. To approve the following longevity stipends FY26; \$3,000 annually to each staff member who attains five years of service at PAC as a Teacher, effective 9/01/2025:
- Iulia Avila
- h. To approve the following longevity stipends FY26; \$1,800 annually to each staff member who attains five years of service at PAC, effective 7/01/2025:
- Donna King
 - Camille Nurse
- i. To approve/ratify the following staff to provide Homebound Instruction at a rate of \$45/hour:
- Ariana Sacco
 - Francesca Torres
- j. To approve/ratify the following staff for after hours front office assistance; \$28/Hour NTE 40 hours:
- Eli Gbayee
- k. To approve the following club advisors \$58/session NTE 26 sessions; Show Chorus Club:
- Erik Wagner
- l. To approve the following staff to attend the Spring 2025 Anti-Bullying In-Person Conference at Stockton University in Atlantic City on Wednesday May 28 and Thursday May 29, NTE \$600:
- Georgette Meister
 - Shahid Lovett
- m. To approve/ratify the following staff as a per diem Substitute Administrator at a rate of \$225 as needed, NTE 5 days:
- Matt Puorro
- n. To approve Georgette Meister to receive the Acting School Director Stipend of \$10,000 for 10/26/24 to 6/4/25.
- o. To approve the following unpaid leaves of absences:
- Jennifer Garcia 04/04/2025 – TBD (FMLA)
 - Juana Victoria 04/14/2025 – TBD
 - Hassiara McNeal 05/02/2025-TBD
- p. To approve tuition reimbursement for the following staff members upon successful completion of approved Summer 2025 college coursework:
- Ashley Martinez - \$4,962
 - Patricia Mitchell - \$1,334
 - Katherine Stanley - \$2,570.40
 - Sandy Tate - \$2,570.40
 - Zachary Ware - \$2,570.40

- q. To approve the PAC Summer Accelerated Learning Tutorial/ESY Program: Monday – Thursday starting July 7th to July 31st 8am – 12 pm for students; 7:45am-12:15 pm for Staff:
- Hourly rate for teachers; \$45/hour plus one planning period per week
 - Hourly rate for paras and aides; \$28/hour
 - Program coordinator rate, \$50/hour with one planning hour per week
- r. To approve/ratify the following employees for the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for March 2025:
- Wanda Allen
 - Kara Arcidiacono
 - Julia Avila
 - Rita Baccari
 - Karli Bleyhl
 - Larissa Cronick
 - Breanne Delprete
 - Mikal Demby
 - Amanda Doring
 - Holly Egan
 - Alicia Gandia
 - Christine Garbaravage
 - Eli Gbayee
 - Samuel Gottschall
 - Shanta Green
 - Lindsay Johnson
 - Gwen Judice
 - Christine Kile
 - Donna King
 - Shahid Lovett
 - Georgette Meister
 - Abdullah Moktadir
 - Matthew Puorro
 - Ariana Sacco
 - Morgan Silverman
 - Katherine Stanley
 - Sandy Tate
 - John Werkheiser
 - Connor Wilsbach
- s. To approve/ratify the following employees for the \$150 Monthly Attendance Bonus for Regularly Scheduled Staff for April 2025:
- Robert Adams
 - Wanda Allen
 - Charlene Baker
 - Whitney Brown
 - John Chirigos
 - Larissa Cronick
 - Frankie Davis
 - Breanne Delprete
 - Mikal Demby
 - Amanda Doring
 - Holly Egan
 - Paula Espinosa
 - Diane Friel
 - Chereese Gardner
 - Eli Gbayee
 - Shanta Green
 - Donnell Holland
 - Jennifer Hutter
 - Teneka Jackson
 - Lindsay Johnson
 - Gwen Judice
 - Donna C King
 - Patrice Leatherberry
 - Shahid Lovett
 - Georgette Meister
 - Patricia Mitchell
 - Abdullah Moktadir
 - Matthew Puorro
 - Deborah Rodriguez
 - Debra Scott
 - Sandra Siddons

- Morgan Silverman
- Lauren Sliwinski
- Kelly Snyder
- Jodie Soto
- Mike Stewart
- Sandy Tate
- Francesca Torres
- Kiara Vance
- Cesar Vasquez
- Zachary Ware
- John Werkheiser
- Connor Wilsbach

t. To approve the following stipends for FY26:

| Stipend | Amount | Period |
|---------------------------------------|---------------|---------------------|
| Before/After Care Coordinator | \$600 Per Pay | September-June |
| School Safety Specialist | \$500 Per Pay | September – June |
| Title III Coordinator | \$250 Per Pay | September – June |
| Club & Athletics Director | \$750 Per Pay | September – June |
| NCLB Title I & II Coordinator | \$3,500 | One Time 06/30/2026 |
| Family Support Specialist Translation | \$250 Per Pay | September - June |
| Staff Mediator | \$500 Per Pay | September- June |
| Scheduling Stipend | \$50 Per Day | September -June |
| Case Manager | \$75 Per Day | September -June |

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Dirk DaCosta | 2 nd | X | | | | Gary Hill | | X | | | |
| Jeanne Eisele | 1 st | X | | | | Dr. Albert Monillas | | X | | | |

XII. Old/New

XIII.Business

1. HIB Reporting: 3 investigations; 2 HIB; 0 BTAM Incident; 0 Threats
2. Review of Fire/Lockdown drills conducted:

| Date | Time | Type | Duration | Egress | # of students | # Staff | Weather |
|---------|---------|------------------|----------|--------|---------------|---------|--------------|
| 4/17/25 | 9:46 AM | Fire Drill | 9:03 | 2:44 | 384 | 80 | Sunny 50s |
| 4/29/25 | 2:58 PM | Hold | 11:01 | N/A | 352 | 72 | Sunny 80s |
| 5/2/25 | 2:42 PM | Fire Drill | 8:22 | 2:38 | 397 | 70 | Sunny 80s |
| 5/16/25 | 1:19 PM | Shelter In Place | 14:00 | N/A | 390 | 70 | Storming 70s |
| 5/27/25 | 3:11 PM | Evacuation | 12:24 | 5:47 | 392 | 73 | Sunny 70s |

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|-----------------|-----|----|---------|--------|
| Dirk DaCosta | | X | | | | Gary Hill | 1 st | X | | | |
| Jeanne Eisele | 2 nd | X | | | | Dr. Albert Monillas | | X | | | |

XIV. Adjournment – 4:46pm

| Board Member | Motion | Yes | No | Abstain | Absent | Board Member | Motion | Yes | No | Abstain | Absent |
|---------------|-----------------|-----|----|---------|--------|---------------------|-----------------|-----|----|---------|--------|
| Dirk DaCosta | 2 nd | X | | | | Gary Hill | | X | | | |
| Jeanne Eisele | | X | | | | Dr. Albert Monillas | 1 st | X | | | |